



KENDRIYA VIDYALAYA, MANCHERIAL

Door No: 12-597/3 Bellampalli Chourastha, Mancherial - 504208 Telangana State

APPLICATION FORM FOR CONTRACTUAL STAFF 2023-24

POST APPLIED FOR (as per the notification) _____

1. Name : _____
2. Father's/Husband's name: : _____
3. Date of birth : _____
4. Category : GEN/OBC/SC/ST/Other
5. Address for correspondence: _____
(full postal address in capitals) _____
6. Contact Nos. (Mobile) : 1. _____ 2: _____
7. E-mail : _____

Affix a recent
Passport size
Photograph.

(Compulsory)

8. Educational Qualifications/Academics: (Please enclose copies of certificates, only essential for the post)

Examination	Subjects offered	Year of Passing	MARKS			Name of Board/ University.
			Max.	Obtained	% age	
X/SSC/AISSE						
XII / Intermediate						
Degree (BA/BSc/BSc.Ed/BA.Ed) etc)						
P.G (MA/M. Sc/M.Sc.Ed/ etc)						
Other if any (Specify)						

8.. Professional Qualifications: (Please enclose copies of certificates, only essential for the post)

Name of Examination	Subject Offered	Year of Passing	MARKS			Board/ University
			Max	Marks	%age	
B. El. Ed/D Ed (2 Years course)						
B.Ed./B. P. Ed						
CTET	Paper I/ Paper II					
Other if any(Specify)						

9.. Computer knowledge : YES / NO

If Yes (Write the courses completed) : _____

10. Experience if any: Enclose copy of the certificates

Post Held	Name of Institution	Classes and Subject (s) taught	Period of Service		No. of Completed Years / Months
			From	To	

I hereby certify and declare that the information given by me in this application is true, complete and correct to the best of my knowledge and belief.

PLACE:

DATE: _

Signature of the candidate

NAME: _____

VENUE: KENDRIYA VIDYALAYA, MANCHERIAL

II. General Instructions:

- 1 Nature of Appointment: - On Purely Part-time Contractual Basis. Duration 01st April 2023 to 31st March 2024 (for one academic year) or whenever the regular incumbent joins whichever is earlier.
- 2 The application form downloaded from the Vidyalaya website <http://Mancherial.kvs.ac.in> only must be used for registration.
- 3 Relaxation in CTET: In the absence of CTET qualified candidates, candidates without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.
- 4 Candidates are requested to read the eligibility criteria carefully and ensure their eligibility for the post before applying for the same.
- 5 Applications received after due date and also applications sent by e-mail will not be accepted.
- 6 All original certificates must be presented for verification. Interview will not be conducted for ineligible candidates. Hence, advised to check the eligibility criteria carefully
- 7 Computer knowledge is desirable for all the posts.
- 8 The candidate must have competency to teach both in English and Hindi media.
- 9 The candidates are requested to write the name of the post on the envelop (post applied for:)
- 10 Candidates who registered for the recruitment by the stipulated date will only be permitted to appear for recruitment process.
- 11 INTERVIEW: 6th March 2023 9.00 AM ONWARDS.
- 12 Teachers engaged on contractual basis would have no claim or right for appointment on regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.
- 13 Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.
- 14 Teacher will not be entitled for pay, if remains absent on working day, In case of absence from duty, payment will be calculated on pro rata basis.
- 15 Working hours shall be same as regular teachers.
- 16 No TA/DA will be paid for attending interview or for joining if appointed on contractual basis.
- 17 The employee, if appointed on contractual basis, will cease to be the employee and the contract stands automatically terminated on the joining of regular incumbent / till the end of the session/ need basis in case of instructors or coaches, whichever is earlier.
- 18 Remuneration will be paid as per the KVS rules and regulations for contractual staff.
- 19 Services of contractual teacher will be evaluated on a regular basis and services will be terminated if the performance is not up to the desired mark.
- 20 A contractual teacher, if appointed, and later wants to discontinue for any reason, at least one month notice must be given for allowing the management to make further alternative arrangements.
- 21 Before end of the contract, or before quitting with one month notice the contractual teacher must produce no dues certificate, failing which the salary due will be withheld.
- 22 Contractual teacher, if appointed shall maintain absolute integrity towards his/ her profession and justify his/her services. The students must be benefited with class room transaction / any allied academic activity. He /She should take utmost care of students under his/her care, as the safety and security of the students is paramount. He /She should not resort to corporal punishment. He/She should maintain himself / herself in such a way as the society expects from a teacher.