



# KENDRIYA VIDYALAYA, MANCHERIAL

Door No: 12-597/3 Bellampalli Chourastha, Mancherial - 504208 Telangana State

## APPLICATION FORM FOR CONTRACTUAL STAFF 2024-25

POST APPLIED FOR (as per the notification) \_\_\_\_\_

1. Name : \_\_\_\_\_
2. Father's/Husband's name: : \_\_\_\_\_
3. Date of birth : \_\_\_\_\_
4. Category : GEN/OBC/SC/ST/Other
5. Address for correspondence: \_\_\_\_\_  
(full postal address in capitals) \_\_\_\_\_
6. Contact Nos. (Mobile) : 1. \_\_\_\_\_ 2: \_\_\_\_\_
7. E-mail : \_\_\_\_\_
8. Educational Qualifications/Academics: (Please enclose copies of certificates, only essential for the post)

Affix a recent  
Passport size  
Photograph.  
(Compulsory)

Examination	Subjects offered	Year of Passing	MARKS			Name of Board/ University.
			Max.	Obtained	% age	
X/SSC/AISSE						
XII / Intermediate						
Degree						
P.G						
Other if any (Specify)						

8.. Professional Qualifications: (Please enclose copies of certificates, only essential for the post)

Name of Examination	Subject Offered	Year of Passing	MARKS			Board/ University
			Max	Marks	%age	
B. El. Ed/D Ed (2 Years course)						
B.Ed./B. P. Ed						
CTET	Paper I/ Paper II					
Other if any(Specify)						

9.. Computer knowledge : YES / NO

If Yes (Write the courses completed) : \_\_\_\_\_

10. Experience if any: Enclose copy of the certificates

Post Held	Name of Institution	Classes and Subject (s) taught	Period of Service		No. of Completed Years / Months
			From	To	

I hereby certify and declare that the information given by me in this application is true, complete and correct to the best of my knowledge and belief.

PLACE:

Signature of the candidate

DATE: \_

NAME: \_\_\_\_\_

## **VENUE: KENDRIYA VIDYALAYA, MANCHERIAL**

### **II. General Instructions:**

1 Nature of Appointment: - On Purely Part-time Contractual Basis.

Duration 01st April 2024 to 31st March 2025 (for one academic year) or whenever the regular incumbent joins whichever is earlier.

2 The application form downloaded from the Vidyalaya website <http://Mancherial.kvs.ac.in> only must be used for registration.

3 Relaxation in CTET: In the absence of CTET qualified candidates, candidates without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

4 Candidates are requested to read the eligibility criteria carefully and ensure their eligibility for the post before applying for the same.

5 Applications received after due date and also applications sent by e-mail will not be accepted.

6 All original certificates must be presented for verification. Interview will not be conducted for ineligible candidates. Hence, advised to check the eligibility criteria carefully

7 Computer knowledge is desirable for all the posts.

8 The candidate must have competency to teach both in English and Hindi media.

9 The candidates are requested to write the name of the post on the application (post applied for: \_\_\_\_\_ )

10 Candidates who registered for the recruitment by the stipulated date will only be permitted to appear for recruitment process.

11 INTERVIEW: 15.02.2024 & 9.00 AM ONWARDS.

12 Teachers engaged on contractual basis would have no claim or right for appointment on regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

13 Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.

14 Teacher will not be entitled for pay, if remains absent on working day, In case of absence from duty, payment will be calculated on pro rata basis.

15 Working hours shall be same as regular teachers.

16 No TA/DA will be paid for attending interview or for joining if appointed on contractual basis.

17 The employee, if appointed on contractual basis, will cease to be the employee and the contract stands automatically terminated on the joining of regular incumbent / till the end of the session/ need basis in case of instructors or coaches, whichever is earlier.

18 Remuneration will be paid as per the KVS rules and regulations for contractual staff.

19 Services of contractual teacher will be evaluated on a regular basis and services will be terminated if the performance is not up to the desired mark.

20 A contractual teacher, if appointed, and later wants to discontinue for any reason, at least one month notice must be given for allowing the management to make further alternative arrangements.

21 Before end of the contract, or before quitting with one month notice the contractual teacher must produce no dues certificate, failing which the salary due will be withheld.

22 Contractual teacher, if appointed shall maintain absolute integrity towards his/ her profession and justify his/her services. The students must be benefited with class room transaction / any allied academic activity. He /She should take utmost care of students under his/her care, as the safety and security of the students is paramount. He /She should not resort to corporal punishment. He/She should maintain himself / herself in such a way as the society expects from a teacher.